

BOARD OF TRUSTEES OF THE CITY PENSION FUND FOR FIREFIGHTERS & POLICE OFFICERS

In the City of Pembroke Pines
Hampton Professional Center
1951 NW 150th Avenue – Suite #104
Pembroke Pines, FL 33028

REGULAR MONTHLY MEETING JANUARY 16, 2020

The four hundred ninety-fifth meeting of the Firefighters and Police Officers Pension Fund in the City of Pembroke Pines was called to order at 2:06 PM by Chairman Robert Johnson.

1.	<u>Roll Call –</u>	<u>Fire Members</u>	<u>Police Members</u>	<u>City Members</u>
		Robert Johnson John P. Kearney	Timothy Anderson Adam Feiner Thomas Moran	Gary Arenson Jack McCluskey Vicki Minnaugh

Others Present: Jenna Hamilton & Jeffrey Detwiler, Garcia Hamilton; Matt O'Connell & Mike Sheldon, Income Research and Management; Paul Lundmark & Beth Baron, Richmond Capital Management; Bob Williamson, Battea Class Action Services; Greg McNeillie, Plan Consultant; Jennifer Borregard & Shelley Jones, Plan Actuary; Robert Klausner & Blanca Greenwood, Pension Attorney; James Fisher, Plan Administrator; and Rachel Maldonado, Asst. Plan Administrator.

Also in attendance:

Lance Carman, Retired Pines Police	P/O Eric Guy, Active Pines Police
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2. **Fixed Income Interviews (Liquidity)** – The Board heard presentations from three firms interested in managing a portion of the Board's existing fixed income portfolio. The following firms presented to the Board and answered questions.

- Garcia Hamilton
- Income Research and Management
- Richmond Capital Management

Motion by Vicki Minnaugh, second by Adam Feiner, to hire Income Research and Management and award them \$50 million of the fixed income portion. The motion carried, with Jack McCluskey dissenting.

11. **Pension Benefit Claim (P/O Lance Carman)** – *(Due to time constraints, this item was moved ahead.)* Under the Board's recent administrative rule giving non-married members a retirement option equal to what a married member receives, Mr. Carman received an adjustment to his benefit on October 2019 due to his marital status at the time of his retirement. Mr. Carman petitioned the Board for a retroactive award based on the fact that he formally approached the Board in 2006 questioning the legitimacy of married members receiving a higher benefit than non-married members. After much discussion, the Board denied Mr. Carman's claim. Board attorney Klausner informed the Board that a statute of limitations runs out five years after a claimant's initial request. Motion by Adam Feiner, second by Gary Arenson, to deny Mr. Carman's claim. The motion carried unanimously.

Based on the amount of individual questions regarding retroactive awards, Mr. Klausner will draft an "FAQ" that can be distributed to interested members.

3. **Approval of Minutes for December 19, 2019** – Chairman Johnson presented the minutes from the previous meeting held on December 19, 2019. Motion by Vicki Minnaugh, second by Gary Arenson, to approve the minutes as presented. The motion carried unanimously.
4. **New Retirement Benefit** – This item was pulled from the agenda since the selection had not been made in time.

5. **Request for DROP Account Distributions** – The following DROP distributions were presented for approval.

- P/O David Thompson – Lump Sum
- P/O Russ English – Lump Sum
- P/O Christian Hemingway – Lump Sum
- P/O John Gazzano – Lump Sum
- P/O Erik Forseth – Lump Sum
- P/O Kevin McCluskey – Lump Sum
- P/O William Bucknam – Lump Sum
- P/O Vincent Falzone – Lump Sum
- P/O Kevin Peddy – Lump Sum
- F/F Daniel Lanzi – Lump Sum
- F/F James Sammarco – Lump Sum
- F/F Laurie Barnes-Zargo – Lump Sum
- F/F John Caprio – Lump Sum
- F/F Adam Cabeza – Lump Sum
- F/F James Fuchs – Lump Sum
- F/F Leslie Ortagus – Lump Sum

Administrator Maldonado informed the Board of additional requests.

- P/O James Ryan – Lump Sum
- P/O Kim Diaz – Lump Sum
- P/O Steven Wetterer – Lump Sum

Motion by Vicki Minnaugh, second by Jack McCluskey to add the additional distributions. The motion carried unanimously. Motion by Tim Anderson, second by Vicki Minnaugh, to approve the amended list of DROP distributions. The motion carried unanimously. Trustee McCluskey abstained due to a voting conflict.

6. **Request for DROP Loan(s)** – The following DROP loans were presented for approval.

- P/O Jon Hanson
- F/F Thomas Dougherty

Motion by Vicki Minnaugh, second by Gary Arenson, to approve the list of DROP loans. The motion carried unanimously.

7. **Approval of Vendor Warrant #815** – Chairman Johnson presented Vendor Warrant #815 for approval. Motion by Vicki Minnaugh, second by Gary Arenson, to approve Warrant #815 in the amount of \$319,073.81. The motion carried unanimously.

Name (Pension Benefits, Services Rendered or Obligations)	Amount
Klausner, Kaufman, Jensen & Levinson – Monthly Retainer for Jan. 2020	\$3,375.00
Klausner, Kaufman, Jensen & Levinson – Svces RE: Fritz	\$625.00
Klausner, Kaufman, Jensen & Levinson – Svces RE: Walsh	\$800.00
Hampton Professional Center Condo #2, Ste 104 (Monthly Maintenance – Feb. 2020)	\$407.72
Twilight Industries, LLC – (Maintenance – Jan. 2020)	\$152.00
LMCG – Mgmt. Fees for Large Cap Q/E 12/31/19	\$55,687.65
LMCG – Mgmt Fees for MidCap Q/E 12/31/19	\$40,561.66
Inverness – Mgmt Fees for Equity Q/E 3/31/20	\$110,491.91
Inverness – Mgmt Fees for Fixed Inc. Q/E 3/31/20	\$43,183.36
Bridgeway – Mgmt Fees for Q/E 3/31/20	\$37,998.98
GRS – December 2019	\$12,421.00
CRU #6186	\$300.00
CRU #6189	\$89.00
CRU #6194	\$150.00
KSDT – Audit Progress for 9/30/19	\$170.00
Steven Bornstein – November 2019	\$800.00

Steven Bornstein – December 2019	\$600.00
Employers – WC Policy Renewal	\$549.00
FP&L	\$112.15
ABS	\$244.53
The Pressroom (Envelopes)	\$210.88
Pitney Bowes Lease	\$322.68
FPPTA – Conference Registration	\$3,600.00
SunTrust, Acct 9334	\$1,418.68
SunTrust, Acct 8961	\$4,082.61
SunTrust, Acct 8987	\$720.00
TOTAL	\$319,073.81

8. **Approval of Member Warrant #816** – Chairman Johnson presented Vendor Warrant #816 for approval. Motion by Vicki Minnaugh, second by Gary Arenson, to approve Warrant #816 in the amount of **\$578,493.46**. The motion carried unanimously. Trustee McCluskey abstained due to a voting conflict.

Name (Pension Benefits, Services Rendered or Obligations)	Amount
Retirement Benefits:	
P/O Erik Forseth – Normal Retirement commencing 2/1/20	***
P/O Kevin Peddy – Normal Retirement commencing 2/1/20	***
F/F Adam Cabeza – Normal Retirement commencing 2/1/20	***
DROP Distributions:	
P/O Erik Forseth – Lump Sum Withdrawal less FIT	***
P/O Kevin Peddy – Lump Sum Withdrawal less FIT	***
P/O David Thompson – Lump Sum Withdrawal less FIT	***
P/O Vincent Falzone – Lump Sum Withdrawal less FIT	***
P/O Russ English – Lump Sum Withdrawal less FIT	***
P/O Christian Hemingway – Rollover Lump Sum Withdrawal	***
P/O John Gazzano – Lump Sum Withdrawal less FIT	***
P/O Kevin McCluskey – Lump Sum Withdrawal less FIT	***
P/O William Bucknam – Lump Sum Withdrawal less FIT	***
P/O James Ryan – Lump Sum Withdrawal less FIT	***
P/O Kim Diaz – Lump Sum Withdrawal less FIT	***
F/F Adam Cabeza – Lump Sum Withdrawal less FIT	***
F/F Daniel Lanzi – Lump Sum Withdrawal less FIT	***
F/F James Sammarco – Lump Sum Withdrawal less FIT	***
F/F Laurie Barnes-Zargo – Rollover Lump Sum Withdrawal	***
F/F John Caprio – Lump Sum Withdrawal less FIT	***
F/F James Fuchs – Lump Sum Withdrawal less FIT	***
F/F Leslie Ortagus – Lump Sum Withdrawal less FIT	***
P/O Steven Wetterer – Lump Sum Withdrawal less FIT	***
U.S. Treasury – FIT – W/H (Forseth, Peddy, Thompson, Falzone, English, Gazzano, McCluskey, Bucknam, Ryan, Diaz, Cabeza, Lanzi, Sammarco, Caprio, Fuchs, Ortagus, Wetterer)	***
DROP Loans:	
P/O Jon Hanson - DROP Loan Less Documentary Stamp	***
F/F Thomas Dougherty - DROP Loan Less Documentary Stamp	***
Documentary Stamp for DROP Loans:	
Florida Department of Revenue – Documentary Stamp (Hanson)	***
Florida Department of Revenue – Documentary Stamp (Dougherty)	***
TOTAL	\$578,493.46

NEW BUSINESS

9. **DROP Loan Interest Rate for Q/E 3/31/2020:** Agenda packets included information that the Wall Street Journal prime rate decreased to 4.75%. The DROP Loan Rules provide for 1% interest to be added to the WSJ rate. Motion by Vicki Minnaugh, second by Tim Anderson, to approve a 5.75% DROP Loan interest rate for loans approved by the Board during January, February, and March of 2020. The motion carried

unanimously.

10. **Battea Class Action Services** – The Board heard a presentation from Bob Williamson from Battea Class Action Services. Mr. Williamson's firm enhances the performance and financial return of securities monitoring. Motion by Tim Anderson, second by Thomas Moran, to hire Battea Class Action Services to represent the Plan. The motion carried unanimously.

UNFINISHED BUSINESS

None.

12. **Reports:**

Actuary – Ms. Jones reported that the FRS mortality tables are being updated and the result will lower liability for the Plan by an expected 4% decrease in contributions.

Attorney – No report at this time.

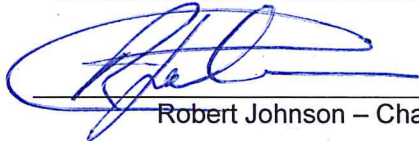
Chairman – No report at this time.

Plan Administrator – Administrator Maldonado reminded the Board the trustee election to fill the interim seat vacated by F/F Adam Cabeza was underway.


DROP statements had been sent out. Annual Affidavits were being prepared for mailing the following week. The 1099- Rs were also being prepared for mailing on January 31st.

Ms. Maldonado reminded the Board that the audit will be presented at the February meeting.

13. **Input from Retirees:** None.
14. **Input from Active Members** – None.
15. **Input from Trustees:** None.
16. **Public Comment:** None.
17. **Adjournment** – Chairman Johnson announced that the next regular meeting would be held on **Thursday, February 19, 2020 at 1:00 PM.** There being no further business, motion by Tim Anderson, second by Thomas Moran to adjourn the meeting at 5:23 PM. The motion carried unanimously.



Robert Johnson – Chairman



Thomas Moran – Secretary