

BOARD OF TRUSTEES OF THE CITY PENSION FUND FOR FIREFIGHTERS & POLICE OFFICERS

In the City of Pembroke Pines
Hampton Professional Center
1951 NW 150th Avenue – Suite #104
Pembroke Pines, FL 33028

REGULAR MONTHLY MEETING AUGUST 20, 2020

The five hundred first meeting of the Firefighters and Police Officers Pension Fund in the City of Pembroke Pines was called to order at 1:06 PM by Chairman Robert Johnson.

This meeting was conducted by means of telecommunications in accordance with the Governor's Executive Order 20-69.

1.	<u>Roll Call:</u>	<u>Fire Members</u>	<u>Police Members</u>	<u>City Members</u>
		Robert Johnson John P. Kearney	Timothy Anderson Adam Feiner Thomas Moran	Gary Arenson Jack McCluskey Vicki Minnaugh

Motion by Jack McCluskey, second by Vicki Minnaugh, to excuse Trustee Greenwell. The motion carried unanimously.

Others Present: Greg McNeillie, Dahab Associates; Jennifer Borregard, Shelly Jones, Valmicki Ramsewak, Plan Actuary; Blanca Greenwood, Pension Attorney; James Fisher, Plan Administrator; and Rachel Maldonado, Asst. Plan Administrator.

2. **Dahab Associates:** Greg McNeillie of Dahab Associates discussed the overall performance of the portfolio. As of June 30, 2020, the Fund gained 12.99% for the quarter and was valued at \$693,588,006 representing an increase of \$77,455,276 on net investment return from the previous quarter.

SSGA submitted a schedule to change and reduce fees for the Plan's SSGA investments. Motion by Gary Arenson, second by Thomas Moran to approve the fees proposed by SSGA. The motion carried unanimously.

Mr. McNeillie discussed the responses to the International Growth search. Interviews will be held at the October 2020 meeting with firms listed below.

- Franklin Templeton
- Nationwide
- Polen Capital

Gross & Net Rate Returns for Q/E 6/30/2020: The Board reviewed the gross and net of fees rates of return for Q/E 6/30/2020, as submitted by Dahab Consulting. Motion by Tim Anderson, second by Thomas Moran, to approve the gross 12.99% and net 12.86% rates of returns for the quarter ending 6/30/2020. The motion carried unanimously.

	Equities	Equity Benchmark	Fixed Income	Fixed Inc. Benchmark	Trailing 12 Mos.
Atlanta Capital	19.3%	25.4%	---	---	(3.0)%
Bridgeway Capital	16.5%	14.3%	---	---	(13.2)%
Inverness (Equity)	18.2%	20.5%	---	---	9.5%
LMCG Midcap	22.7%	24.1%	---	---	(1.0)%
LMCG LargeCap	25.4%	27.8%	---	---	23.3%
SSgA Midcap Core	24.1%	24.1%	---	---	(6.6)%
SSgA Int'l Equity	16.0%	16.1%	---	---	(8.7)%

SSgA LargeCap Value	14.3%	14.3%	---	---	(8.7)%
SSgA LargeCap Growth	27.8%	27.8%	---	---	23.3%
Inverness (Fixed Income)	---	---	5.5%	3.3%	8.1%
Loomis Sayles	---	---	8.4%	2.9%	8.8%
Manulife	---	---	5.9%	2.9%	8.2%

	R.E.	R.E. Bench-mark	Trailing 12 Months
Am. Realty Advisors	(1.2)%	(1.6)%	3.2%
Black Rock	(0.5)%	(1.6)%	6.2%
Intercontinental	0.3%	(1.6)%	7.6%
Ceres	1.5%	(0.6)%	6.6%
Molpus Fund IV	0.0%	0.1%	0.4%
Molpus Fund V	2.2%	0.1%	---

3. **Approval of Minutes for July 16, 2020:** Chairman Johnson presented the minutes from the previous meeting held on July 16, 2020. Motion by Vicki Minnaugh, second by Jack McCluskey, to approve the minutes as presented. The motion carried unanimously.

4. **New DROP Retirement:** The Board reviewed a benefit selection for approval.

- P/O Timothy Kincannon – 10 years Certain & Life commencing 1/1/2020

Motion by Tim Anderson, second by Gary Arenson, to approve Mr. Kincannon's benefit. The motion carried unanimously.

5. **Request for DROP Account Distributions:** The following DROP distributions were presented for approval.

- F/F Ross Kuruc – Lump Sum
- F/F Maurice Washington – Lump Sum
- F/F Reynol Perez – Lump Sum
- F/F Joseph Cejka – Lump Sum
- P/O Glen Parker – Lump Sum

Administrator Fisher informed the Board of additional requests.

- P/O Kevin McCluskey – Lump Sum
- P/O Joseph Covino – Lump Sum

Motion by Gary Arenson, second by Vicki Minnaugh to add the additional distributions. The motion carried unanimously. Motion by Tim Anderson, second by Gary Arenson, to approve the amended list of DROP distributions. The motion carried unanimously. Trustee McCluskey abstained from both votes due to a voting conflict.

6. **Request for DROP Loans:** The following DROP loans were presented for approval.

- P/O Richard LeBoeuf
- P/O Kevin Hones
- P/O Christian Hemingway
- P/O Kim Diaz

Motion by Jack McCluskey, second by Gary Arenson, to approve the DROP loans. The motion carried unanimously.

7. **Request for Refund of Contributions:** The following request for a refund of contributions was submitted.

- F/F Austin Challenger

Motion by Adam Feiner, second by Thomas Moran, to approve Mr. Challenger's refund. The motion carried unanimously.

8. **Approval of Vendor Warrant #832:** Chairman Johnson presented Vendor Warrant #832 for approval. Motion by Vicki Minnaugh, second by Tim Anderson, to approve Warrant #832 in the amount of \$285,872.21. The motion carried unanimously.

Name (Pension Benefits, Services Rendered or Obligations)	Amount
Klausner, Kaufman, Jensen & Levinson – Monthly Retainer for August 2020	\$3,250.00
Klausner, Kaufman, Jensen & Levinson – Additional Services (Re: Johnson Disability)	\$291.47
Klausner, Kaufman, Jensen & Levinson – Additional Services (Re: Fritz)	\$1,300.00
Hampton Professional Center Condo #2, Ste 104 (Monthly Maintenance – September 2020)	\$407.72
Twilight Industries, LLC – (Maintenance – August 2020)	\$152.00
Dahab – Consulting Fees for Q/E 6/30/2020	\$35,803.07
Atlanta Cap – Mgmt Fees for Fixed Income Q/E 6/30/2020	\$125,862.00
LMCG Large Cap – Mgmt Fees for Q/E 6/30/2020	\$50,984.20
LMCG MidCap – Mgmt Fees for Q/E 6/30/2020	\$37,291.01
Fiduciary – Custodial Fees for R&D Q/E 6/30/2020	\$1,250.00
Fiduciary – Custodial Fees for LMCG MidCap Q/E 6/30/2020	\$2,540.93
Fiduciary – Custodial Fees for LMCG Large Cap Q/E 6/30/2020	\$3,990.56
Fiduciary – Custodial Fees for Inverness Equity Q/E 6/30/2020	\$8,411.64
Fiduciary – Custodial Fees for Bridgeway Q/E 6/30/2020	\$2,433.99
GRS – July 2020	\$5,829.00
CRU #6630	\$150.00
CRU #6635	\$288.00
CRU #6636	\$178.00
CRU #6661	\$345.00
Pembroke Pines Annual Fire Assessment	\$611.23
FP&L	\$146.83
Meacham & Associates (Property Appraisal)	\$1,700.00
Accelerated Business Solutions (Copier Lease)	\$223.03
SunTrust, Acct 8961	\$1,321.32
SunTrust, Acct 9334	\$1,111.21
TOTAL	\$285,872.21

9. **Approval of Member Warrant #833:** Chairman Johnson presented Member Warrant #833 for approval. Motion by Adam Feiner, second by Thomas Moran, to approve Warrant #833 in the amount of \$317,271.45. The motion carried unanimously. Trustee McCluskey abstained due to a voting conflict.

Name (Pension Benefits, Services Rendered or Obligations)	Amount
Retirement Benefits:	
F/F Joseph Cejka – Normal Retirement commencing 9/1/20	***
DROP Distributions:	
F/F Joseph Cejka – Lump Sum Withdrawal	***
F/F Ross Kuruc – Lump Sum Withdrawal less FIT	***
F/F Maurice Washington – Lump Sum Withdrawal less FIT	***
F/F Reynol Perez – Lump Sum Withdrawal less FIT	***
P/O Joseph Covino – Lump Sum Withdrawal less FIT	***
P/O Kevin McCluskey – Lump Sum Withdrawal less FIT	***
U.S. Treasury – FIT – W/H (Kuruc, Washington, Perez, Covino, McCluskey)	***
DROP Loans:	
P/O Richard LeBoeuf - DROP Loan Less Documentary Stamp	***
P/O Kevin Hones – DROP Loan Less Documentary Stamp	***
P/O Christian Hemingway – DROP Loan Less Documentary Stamp	***
P/O Kim Diaz – DROP Loan Less Documentary Stamp	***
Documentary Stamp for DROP Loans:	
Florida Department of Revenue – Documentary Stamp (LeBoeuf)	***
Florida Department of Revenue – Documentary Stamp (Hones)	***

Refund of Contributions:

F/F Austin Challenger – Rollover of Refund

TOTAL	\$317,271.45
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NEW BUSINESS

10. **Investment Policy Update:** Drafted by Dahab Associates, an updated Investment Policy was presented that includes new manager Income Research and Management. Motion by Gary Arenson, second by JP Kearney, to approve the updated policy. The motion carried unanimously.
11. **Trustee Election Results:** John P. Kearney of the fire department and Thomas Moran of the police department ran unopposed for the term from 10/2020 through 9/2022. Therefore, no ballots were mailed and the incumbents will serve the Board again.

UNFINISHED BUSINESS

12. **Online Member Access:** The Board reviewed competing offers made last year by Pension Technologies Group and Gabriel Roeder Smith to provide a retirement calculator and report DROP balances on-line. The Board decided to table this discussion indefinitely as it deemed the timing and cost of the projects imprudent in the current climate.
13. **Update on Office Space:** A commercial appraisal was done on the office space that has been discussed. The Board reviewed the offer and planned its next steps.

14. **Reports:****Actuary** – No report at this time.**Attorney** – Ms. Greenwood reported the State monies for the Plan. Funds dispatched under Chapter 175 are \$1,120,150 and under Chapter 185 are \$1,551,975 for the current fiscal year. We are still waiting to hear if a supplemental amount will be issued for 9/30/2020.**Chairman** – No report at this time.**Plan Administrator** – No report at this time.

15. **Input from Retirees:** None.
16. **Input from Active Members:** None.
17. **Input from Trustees:** None.
18. **Public Comment:** None.
19. **Adjournment:** Chairman Johnson announced that the next regular meeting would be held on **Thursday, Sept. 18, 2020 at 2:00 PM.** There being no further business, motion by Vicki Minnaugh, second by Tim Anderson to adjourn the meeting at 2:57 PM. The motion carried unanimously.

Robert Johnson – Chairman_____
Thomas Moran – Secretary