

# BOARD OF TRUSTEES OF THE CITY PENSION FUND FOR FIREFIGHTERS & POLICE OFFICERS

In the City of Pembroke Pines  
Hampton Professional Center  
1951 NW 150<sup>th</sup> Avenue – Suite #104  
Pembroke Pines, FL 33028

## REGULAR MONTHLY MEETING DECEMBER 17, 2020

The five hundred fifth meeting of the Firefighters and Police Officers Pension Fund in the City of Pembroke Pines was called to order at 2:00 PM by Chairman Thomas Moran.

1.	<u>Roll Call:</u>	<u>Fire Members</u>	<u>Police Members</u>	<u>City Members</u>
		Robert Johnson John P. Kearney Paul Greenwell	Timothy Anderson Adam Feiner Thomas Moran	Gary Arenson* Jack McCluskey* Vicki Minnaugh*

**Others Present:** Robert Winess\*, Attorney; Courtney Bryson\*, Pines Police; Richard Sicking\*, Attorney; Jennifer Borregard\* & Shelly Jones\*, Plan Actuary; Blanca Greenwood\*, Plan Attorney; James Fisher, Plan Administrator; and Rachel Maldonado, Asst. Plan Administrator.

*\*These individuals attended virtually via Zoom conferencing.*

2. **Informal Disability Hearing – F/F James Johnson:** Attorney Greenwood introduced Pembroke Pines F/F James Johnson's application for consideration and reviewed the protocols and appropriate motions for the hearing. F/F James Johnson was represented by Robert Winess, Esq. At the informal level, the Board must focus only on the materials provided, including the written opinions of the doctors and any statements made during this proceeding solely by the applicant's attorney and his client. To receive approval of a service-incurred disability, the following criteria must be met:

1. The injury must be incurred in the line of duty.
2. The injury sustained must have caused a total disability.
3. The disability must be permanent.

Motion by Robert Johnson, second by Paul Greenwood to grant F/F James Johnson a service-connected disability. In a roll call vote, the motion was unanimously approved.

3. **Informal Disability Hearing – P/O Courtney Bryson:** Attorney Greenwood introduced Pembroke Pines P/O Courtney Bryson's application for consideration and reviewed the protocols and appropriate motions for the hearing. P/O Courtney Bryson was represented by Richard Sicking, Esq. At the informal level, the Board must focus only on the materials provided, including the written opinions of the doctors and any statements made during this proceeding solely by the applicant's attorney and his client. To receive approval of a non-service-incurred disability, the following criteria must be met:

1. The injury sustained must have caused a total disability.
2. The disability must be permanent.

Motion by Robert Johnson, second by Jack McCluskey to grant P/O Courtney Bryson a non-service-connected disability. In a roll call vote, the motion was unanimously approved.

4. **Approval of Minutes for November 19, 2020:** Chairman Moran presented the minutes from the previous meeting held on November 19, 2020. Motion by Jack McCluskey, second by Adam Feiner, to approve the minutes as presented. The motion carried unanimously.

5. **New DROP Retirements:** The Board reviewed benefit selections for approval.

- F/F Edward Sossi – 10 years Certain & Life commencing 12/1/2020

- F/F Edrace Petit-Jeune – Joint & 75% Contingent commencing 11/1/2020
- P/O Jeffrey Williams – Joint & 100% Contingent commencing 11/1/2020

Motion by Adam Feiner, second by Vicki Minnaugh, to approve the list of retirement benefits. The motion carried unanimously.

**6. Request for DROP Account Distributions:** The following DROP distributions were presented for approval.

- F/F James Frobel – Lump Sum
- F/F Joseph Ultimo – Lump Sum
- F/F Jennifer Hamel – Lump Sum
- F/F *Beneficiary* Shelia Alvira – Lump Sum
- F/F Stephen Sumby – Lump Sum
- F/F Allen Watson – Lump Sum
- F/F Daniel Lanzi – Lump Sum
- F/F Robert Newfield – Lump Sum
- P/O Steven Wetterer – Lump Sum
- P/O Christina Altman – Lump Sum
- P/O Robert Laichak – Lump Sum
- P/O John Gazzano – Lump Sum
- P/O Erika Rupp – Lump Sum
- P/O Michael Scopa – Lump Sum
- P/O Richard Barber – Lump Sum
- P/O David Marrero – Lump Sum & Monthly

Motion by Timothy Anderson, second by Robert Johnson, to approve the list of DROP distributions. The motion carried unanimously.

**7. Request for DROP Loans:** The following DROP loans were presented for approval.

- F/F Stephen Sumby
- P/O Christopher Stasio

Motion by Adam Feiner, second by Robert Johnson to approve the list of DROP loans. The motion carried unanimously.

**8. Refund of Contributions:** Chairman Moran presented a refund of contributions.

- P/O John Mulcahy

Motion by Adam Feiner, second by Jack McCluskey, to approve Mr. Mulcahy's refund of contributions. The motion carried unanimously.

**9. Ratify Special Warrants #843, 844, 845, 846:** Chairman Moran presented Special Warrants #843-846 for ratification. Motion by Vicki Minnaugh, second by Jack McCluskey, to ratify Warrants #843 through #846. The motion carried unanimously.

**WARRANT #843**

Name (Pension Benefits, Services Rendered or Obligations)	Amount
Enterprise Title, Inc.: Commission payment for the Purchase of Property located at 1951 NW 150 Ave. Suite 103, Pembroke Pines, FL 33028	\$384,799.77
<b>TOTAL</b>	<b>\$384,799.77</b>

**WARRANT #844**

Name (Pension Benefits, Services Rendered or Obligations)	Amount
Enterprise Title, Inc.: Commission payment for the Purchase of Property located at 1951 NW 150 Ave. Suite 103, Pembroke Pines, FL 33028	\$4,050.00
<b>TOTAL</b>	<b>\$4,050.00</b>



**WARRANT #845**

Name (Pension Benefits, Services Rendered or Obligations)	Amount
<b>DROP Distribution:</b>	
F/F James Frobel – Lump Sum Request less FIT	***
U.S. Treasury – FIT – W/H (Frobel)	***
<b>TOTAL</b>	<b>***</b>

**WARRANT #846**

Name (Pension Benefits, Services Rendered or Obligations)	Amount
<b>DROP Distribution:</b>	
P/O Steven Wetterer– Lump Sum Request less FIT	***
U.S. Treasury – FIT – W/H (Wetterer)	***
<b>TOTAL</b>	<b>***</b>

10. **Approval of Vendor Warrant #847:** Chairman Johnson presented Vendor Warrant #847 for approval. Motion by Vicki Minnaugh, second by Robert Johnson, to approve Warrant #847 in the amount of **\$37,222.87**. The motion carried unanimously.

Name (Pension Benefits, Services Rendered or Obligations)	Amount
Klausner, Kaufman, Jensen & Levinson – Monthly Retainer for December 2020	\$3,250.00
Klausner, Kaufman, Jensen & Levinson – Additional Services (Re: Johnson Disability)	\$800.00
Klausner, Kaufman, Jensen & Levinson – Additional Services (Re: Fritz)	\$925.00
Klausner, Kaufman, Jensen & Levinson – Additional Services (Re: Bryson Disability)	\$225.00
Klausner, Kaufman, Jensen & Levinson – Additional Services (Re: Walsh)	\$200.00
GRS – November 2020	\$11,291.00
Synalovski Romanik Saye – Invoice #1243	\$375.00
Fiduciary Trust – Custodian Fees for Inverness Q/E 10/31/2020	\$5,529.71
Fiduciary Trust – Custodian Fees for Atlanta Capital Q/E 10/31/2020	\$7,386.07
Fiduciary Trust – Custodian Fees for IRM Q/E 10/31/2020	\$3,185.96
CRU #6877	\$150.00
CRU #6910	\$209.99
Hampton Professional Center Condo #2, Ste 104 (Monthly Maintenance – Jan. 2021)	\$407.72
Twilight Industries, LLC – (Maintenance – December 2020)	\$152.00
FP&L	\$126.50
Accelerated Business Solutions (Copier Lease)	\$233.78
SunTrust, Acct 8961	\$16.36
Pembroke Pines Fire Assessment	\$583.78
Ultimate Security – 3 mos. 12/21/2020	\$75.00
Cornel J. Lupu, MD – Johnson IME on 11/3/2020	\$2,100.00
<b>TOTAL</b>	<b>\$37,222.87</b>

11. **Approval of Member Warrant #848:** Chairman Moran presented Member Warrant #848 for approval. Motion by Adam Feiner, second by Robert Johnson, to approve Warrant #848 in the amount of **\$328,678.79**. The motion carried unanimously.

Name (Pension Benefits, Services Rendered or Obligations)	Amount
<b>Retirement Benefits:</b>	
F/F Jennifer Hamel – Normal Retirement commencing 1/1/2021	***
<b>DROP Distributions:</b>	
F/F Joseph Ultimo – Lump Sum Withdrawal less FIT	***
F/F Jennifer Hamel – Lump Sum Withdrawal less FIT	***
F/F Beneficiary Sheila Alvira – Lump Sum Withdrawal less FIT	***
F/F Steve Sumby – Lump Sum Withdrawal less FIT	***
F/F Allen Watson – Lump Sum Withdrawal less FIT	***
P/O Christina Altman – Lump Sum Withdrawal less FIT	***
P/O Robert Laichak– Lump Sum Withdrawal less FIT	***
P/O John Gazzano – Lump Sum Withdrawal less FIT	***
P/O Erika Rupp – Lump Sum Withdrawal less FIT	***
P/O Michael Scopa – Lump Sum Withdrawal less FIT	***

P/O David Marrero – Lump Sum Withdrawal less FIT	***
P/O David Marrero – Monthly Withdrawal Commencing 12/1/2020	***
F/F Daniel Lanzi – Lump Sum Withdrawal less FIT	***
P/O Richard Barber – Lump Sum Withdrawal less FIT	***
F/F Robert Newfield – Lump Sum Withdrawal less FIT	***
U.S. Treasury – FIT – W/H (Ultimo, Hamel, Alvira, Sumby, Watson, Wetterer, Altman, Laichak, Gazzano, Rupp, Scopa, Marrero, Lanzi, Barber, Newfield)	***
<b>DROP Loans:</b>	
P/O Christopher Stasio - DROP Loan Less Documentary Stamp	***
F/F Steve Sumby – DROP Loan Less Documentary Stamp	***
<b>Documentary Stamp for DROP Loans:</b>	
Florida Department of Revenue – Documentary Stamp (Stasio)	***
Florida Department of Revenue – Documentary Stamp (Sumby)	***
<b>Refund of Contributions:</b>	
P/O John Mulcahy – Refund less FIT	***
U.S. Treasury – FIT – W/H Mulcahy	***
<b>TOTAL</b>	<b>\$328,678.79</b>

### UNFINISHED BUSINESS

12. **Update on Office Space:** The closing of the adjacent office space was completed on November 20, 2020. The architectural firm Synalovski Romanik Saye has begun drawing up the plans and collecting from the Administrators the needs of the space.

### NEW BUSINESS

None.

13. **Reports:**

**Actuary** – Ms. Jones reported that work has begun on the 10/1/2020 valuation.

**Attorney** – No additional report at this time.

**Chairman** – No report at this time.

**Plan Administrator** – Ms. Maldonado mentioned the annual DROP statements will be mailed before December 31, 2020. Also, the audit is scheduled to be presented at the February 2021 meeting. Finally, Trustee Anderson requested that all services to the Board tablets be terminated so that monthly fees will not continue.

14. **Input from Retirees:** None.

15. **Input from Active Members:** None.

16. **Input from Trustees:** None.

17. **Public Comment:** None.

18. **Adjournment:** Chairman Moran announced that the next regular meeting would be held on **Thursday, January 21, 2021 at 2:00 PM.** There being no further business, motion by Tim Anderson, second by JP Kearney to adjourn the meeting at 2:25 PM. The motion carried unanimously.



Thomas Moran – Chairman



Timothy Anderson – Secretary